

Police Department Building Needs

Facility solutions/upgrades would expect to meet or exceed requirements and recommendations of national standards established by Commission on Accreditation for Law Enforcement Agencies (CALEA) *

Sally port: Separate storage area for bulk items including message board, speed radar trailers, and motorcycle. Bulk/large evidence storage (must have ability to secure). There is a blind corner when exiting sally port; pull through sally port bays and recommended, with space for an additional cruiser inside. Currently, the loud garage door is disruptive of upstairs office staff.

Booking area: Separate space for intoxilyzer instrument, separate toilet facilities for prisoners, secure booking station (bench rail or single person booking cube). Create separate space for juvenile processing, which is sight and sound separated as required by NH law.

Create separate **Armory** and **Evidence** space.

- Armory - Weapon cleaning bench should be installed in the armory.
- Evidence Room - Create room/area for evidence packaging storage and processing to include a refrigerator. Items of evidence include, potentially material covered in biohazardous substances, including blood. Drugs and paraphernalia are potentially hazardous, and these items need to be processed in an area that will all officers to be safe while processing and avoid cross-contamination with the rest of the facility.
- Install pass-through, self-locking evidence lockers in evidence room space.

Locker Rooms: Larger, adequate male and female locker rooms to accommodate current and future staffing levels. Keep, but potentially expand current modern lockers.

Patrol Officers' Room: Create a space to accommodate each officer to have a "workstation" within the patrol room. Explore phone system allowing for intercom/radio broadcast.

Records Room: Room with adequate space for records storage and additional filing cabinets.

Office Space: Separate the offices for Sergeants, Detective, and Prosecutor, while keeping individual offices for the Chief of Police and Deputy Chief of Police.

Lobby: Create an interview room accessible from the lobby, but not accessible to the secure portion of the PD. Add public toilet facility in lobby to avoid use of restrooms in secure areas of the building.

Employee Break Room: Create a separate space for meal consumption and preparation. Consider full kitchen facility.

Training Room: Create a modern training room space. This would ideally be accessible without entering the secure portion of the PD facility. Shared Fire Department space.

Fitness Area: Create a fitness area for officers, which could be shared space with FD, to encourage physical fitness and maintain requirements for NH PSTC certification.

Secure parking lot: Gated parking lot for police vehicles, equipment, and seized vehicles.